

# Zope Foundation

## Minutes of a Meeting of the Board of Directors

**Date and Time:**.....Monday, October 29, 2007, 14:00 UTC

**Location:** .....Skype conference call

**Directors Present:**.....Aroldo Souza-Leite, Chairman  
Martijn Faassen  
Jim Fulton  
Rob Page  
Tres Seaver

**Full voice status** .....Eric Casteleijn  
Jens Vagelpohl

**Directors Absent:**.....Jodok Batlogg

**Quorum Present:**.....Yes

Aroldo called the meeting to order at 14h07m UTC.

Aroldo reviewed the agenda as follows:

- a) Checking the preparations for the annual meeting
- b) Stefanie's announcement
- c) Aroldo's declaration
- d) Miscellaneous

a) Checking the preparations for the annual meeting

a. 1) integration of the financial report

Aroldo and Tres will integrate the financial report into the annual report.

a. 2) annual report and agenda

Aroldo will publish the annual report and the agenda for the annual meeting on the mailing list.

a. 3) up-date foundation.org site

Aroldo will up-date the membership list on the foundation.org site.

a. 4) comments

Martijn asked the BoD to send out a reminder which points to the different time-zones in order to avoid confusion on the day of the annual meeting. Tres will do this and will also remind people to get a nickserv in order to be able to speak on the IRC channel where the annual meeting will take place.

b) Stefanie's announcement

Stefanie announced that she will have to stop working for the Zope Foundation at the end of this month. She thanked the Board for employing her in the first place and said that she had enjoyed working for them. The Chairman, on behalf of the Board, thanked Stefanie for her work and wished her all the best for her future.

c) Aroldo's declaration

Aroldo declared that, although he will leave the ZF BoD, he will still be available for questions from the new Board and Chairman and help with the transition if necessary. He added that he will continue to support the work of the ZF by supporting GFU Cyrus, a Solution Provider Member of ZF. Aroldo concluded by offering to still be personally available for the new board if help is needed. Jim thanked Aroldo.

d) Miscellaneous

d. 1) Rob mentioned that Stefanie will have to hand over the minutes, since he will be in charge of them until someone else is found.

d. 2) Tres added a courtesy motion for the outgoing Chairman to the agenda of the annual meeting. He will also write this motion and make it available on the ZF homepage.

Aroldo adjourned the meeting at 14h30m.

These minutes were written by Stefanie according to the notes she took during the meeting.

These minutes were posted to the [foundation-board@zope.org](mailto:foundation-board@zope.org) mailing list and approved by all directors on Thursday, November 15, 2007.

The Chairman bid the Secretary keep these minutes on file.