

Zope Foundation

Minutes of a Meeting of the Board of Directors

Date and Time:..... Thursday, May 10, 2007, 13:00 UTC

Location:.....Skype conference call

Directors Present:..... Aroldo Souza-Leite, Chairman
Jim Fulton
Martijn Faassen
Rob Page

Directors Absent:..... None

Quorum Present:..... Yes

Aroldo called the meeting to order at 13h02m UTC.

Aroldo reviewed the tentative agenda as follows:

- a) State of the minutes
- b) Negotiations with Lovely Systems
- c) DZUG's work on the ByLaws
- d) BoD elections
- e) Preparations for Europython
- f) Making Grok a ZF project
- g) Preparations for DZUG BoD/ZF BoD meeting in Potsdam (June)
- h) Setting up an issue tracker
- i) Next meeting
- j) Miscellaneous

a) State of the minutes

The BoD asked Stefanie to send out the drafts of the minutes that have to be approved. It will be her task to keep track of the minutes that have been approved and the ones that are still to approve. Once this has been completed, the minutes will be published.

b) Negotiations with Lovely Systems

Rob has not received a response from Lovely Systems yet but he will notify the BoD as soon as Lovely Systems' status as strategic developer has been confirmed.

c) DZUG's work on the ByLaws

As Christian Theune seems to be very busy, the BoD decided that Jim and Martijn will take over from here. Christian will be notified of the decision asap. Aroldo informed the board that a member of the ZUG Rheinland, Uli Fouquet, offered help, too. The BoD agreed that once Jim has produced a new draft of the ByLaws, it will be put up for review on the Zope mailing list.

d) BoD elections

The BoD agreed that the elections of the BoD will be postponed until fall because, as this is the first ZF BoD, there are still tasks that have to be completed before a change in leadership can take place and also, because a change in leadership would coincide with a change in membership, which is felt to be a bad point in time. This decision will be announced along with an explanation of why it has been taken. Before that, however, the BoD aims to publish some of their work (e.g. Minutes).

e) Preparations for Europython

Martijn reminded the BoD that the deadline for submitting talks is Friday, 18th May. Aroldo and Martijn will give a general talk on how the ZF has developed since last year.

f) Making Grok a ZF project

Aroldo reported that the ZUG Rheinland, which is involved with Grok, will be very active over the summer and there will be a special event, the Neandertal sprint, in fall to promote Grok. Rob thinks it a good idea to make Grok a Zope project. Martijn volunteered to review the ByLaws in order to see if it is possible to realize the idea. Aroldo does not need an approval yet, he simply thinks it would be good PR for Grok in the long run if it became a Zope project. Jim underlined that it is important to find out what this process would involve.

g) Preparations for DZUG BoD/ZF BoD meeting in Potsdam (June)

Aroldo reported that preparations are under way. Since DZUG has not come up with specific questions, the BoD asked Aroldo to get together with Christian Theune, in order to prepare an agenda for the meeting in June and to present this agenda at the next BoD meeting.

h) Setting up an issue tracker

Aroldo pointed out the need for an issue tracker or some equivalent for the BoD. Aroldo was commissioned to find out whether launchpad offers a private issue tracker and if not, Martijn was asked to install Roundup.

i) Next meeting

The next meeting was scheduled for

Tuesday, May 29th 2007, 13h00m (UTC).

j) Miscellaneous

j. 1) Stefanie reminded the BoD of two action items from the last meeting that had not been discussed during this meeting. The first one concerned the ZF balance sheet. Rob had sent out a short summary of the ZF balance sheet, but since there is not much to discuss, he did not refer to it today. The second item concerned the annual report. Rob will prepare a draft of a plan on how to do an annual report and present it at the next meeting. Rob pointed out that if Roundup was used, it would be Stefanie's task to look at open action items and to remind the BoD of updating them. In his opinion, conference calls should be the exception.

j. 2) Martijn reported that the foundation.zope.org website was down and that he did not see any explanation from Amaze. Since Friday, 4th May, foundation.zope.org runs on Silva. Infrae put a lot of work into it. At the moment, the BoD are able to log on to foundation.zope.org as editors.

j. 3) Rob told the BoD that Lovely Systems will take a lead on design and other people will have to work on the content. Martijn will set up a new Silva site so people can work on the content.

Aroldo adjourned the meeting.

These minutes were written by Stefanie according to the notes she took during the meeting.

These minutes were posted to the foundation-board@zope.org mailinglist and approved by all directors on Tuesday, June 12th, 2007.

Aroldo bid the Secretary keep these minutes on file.