

Zope Foundation

Minutes of the Annual Meeting

Date and Time:.....Wednesday, October 31, 2007, 14:00 UTC

Location:IRC (channel: #zope-foundation)

Directors Present:.....Aroldo Souza-Leite, Chairman
Martijn Faassen
Jim Fulton
Rob Page
Tres Seaver
Eric Casteleijn
Jens Vagelpohl

Directors Absent:.....Jodok Batlogg

Further ZF members:....ZeOmega, Solution Provider (represented by Baiju Muthukadan)
Infrae, Solution Provider (represented by Eric Casteleijn)
Zope Corporation, Strategic Developer (represented by Rob Page)
GFU Cyrus, Solution Provider (represented by Aroldo Souza-Leite)

and Committer Members: Benji York
Chris McDonough
Chris Withers
Ken Manheimer
Stephan Richter

Aroldo called the meeting to order at 14h17m UTC.

Aroldo reviewed the agenda as follows:

- 1) Presentation of the Annual Report
 - 1.a) General report
 - 1.b) Financial report
- 2) Seating the new Board
 - 2.a) Vote of thanks to the outgoing Chair
- 3) Election of the Bylaws committee

- 1) Presentation of the Annual Report
 - a) General report
- http://foundation.zope.org/minutes/annual_meeting_2007/zf_annual_report_2007.pdf

Martijn gave a summary of the highlights of the general report:

- where and when the ZF was represented at various conferences in 2006 and 2007.
- the foundation.zope.org web site has been set up with the help of Infrae. This means that the Zope foundation has a web presence, which is very important for marketing, since people are pointed to a structure for stability and continuity of the OpenSource project.
- the ZF hosts wiki.zope.org, apidoc.zope.org and foundation.zope.org on a server offered by Amaze.
- zope.org is improving thanks to the help of Martin Aspeli and Jodok Batlogg.
- Google Summer of Code 2007: the ZF helped to get grants for four students to work on Zope.

Martijn continued with his summary, now pointing to the issues that still need resolution:

- the Bylaws: they are over engineered for the Zope Foundation, but, at least, they got the Foundation started.
 - the copyright transfer of the source code from Zope Corporation to the ZF: has not been completed because of the Bylaws.
- > one of the first steps of the new Board will be the adoption of new Bylaws in order to complete this process. Jim wants to use the Python Software Foundation (PSF) Bylaws as a model.

1. b) Financial report

http://foundation.zope.org/minutes/annual_meeting_2007/zf_bal_sheet_20071029.pdf

Rob pointed out that the balance sheet shows that the Foundation is strong since there are hardly any expenses. He has been working on getting a non-profit status for the ZF. This should be done by 2008.

Tres then asked if there had been any liabilities for lawyers' fees. According to Rob, initial formation was done with the Software Freedom Law Center (SFLC) pro bono. Any re-formation might incur fees.

Rob also mentioned that the ZF has informally committed to a max-\$3k (USD) expense for non-profit status with an accounting firm of record in Fredericksburg.

The Foundation expects revenue from Google for the Summer of Code activities. If the ZF will adopt a PSF-inspired governance, it will change the revenue opportunities for the ZF, Rob pointed out to the new Board.

Martijn then explained that a one piece of expense was the Chairman's Secretary Stefanie, but she will leave the ZF by the end of October. The Board thanked Stefanie who, in turn, wished the Foundation all the best.

2) Seating the new Board

Tres asked the new Board members to identify themselves:

Eric Casteleijn (representing the Solution Provider class)

Jens Vagelpohl (representing the Associate Members)

Re-elected:

Martijn Faassen

Tres Seaver (both representing the Committer Members)

Jim Fulton (Zope Corporation's Strategic Developer representative)

Rob Page (Zope Corporation's permanent representative)

Jodok Batlogg (Lovely System's Strategic Developer representative)

On conclusion of the Annual Meeting, Aroldo Souza-Leite (former Chair of the BoD) will leave the board.

2.a) Vote of thanks to the outgoing Chair

Tres Seaver moved the following resolution:

http://foundation.zope.org/minutes/annual_meeting_2007/vote_of_thanks-aroldo

The Foundation adopted the motion by acclamation.

3) Election of the Bylaws committee

Tres asked for volunteers to be on the committee with Jim. The committee is not restricted to Board members, everyone can join.

Aroldo then accepted all volunteers and declared the Bylaws committee formed and in charge.

The committee will primarily work on a new version of the ZF Bylaws, modelled on the PSF Bylaws.

The committee now constitutes of:

Aroldo Souza-Leite

Chris Withers

Jim Fulton

Martijn Faassen

Sascha Welter

Tres Seaver

In addition to this, Stephan Richter volunteered to help write online voting software should this be necessary for any upcoming electronic ZF elections.

Aroldo adjourned the meeting at 15h01m.

These minutes were written by Stefanie according to the notes she took during the meeting.

These minutes were posted to the foundation-board@zope.org mailing list and approved by all directors on Thursday, November 15, 2007.

The Chairman bid the Secretary keep these minutes on file.